

# Report Summary

Social Security Administration Office of the Inspector General

September 2011



## Objective

To (1) evaluate the Ohio Division of Disability Determination's (OH-DDD) controls over the accounting and reporting of administrative costs; (2) determine whether costs claimed by the OH-DDD were allowable and funds were properly drawn; and (3) assess limited areas of the general security controls environment.

## Background

Disability determination services (DDS) in each State or other responsible jurisdiction perform disability determinations under the Social Security Administration's (SSA) Disability Insurance and Supplemental Security Income programs according to Federal regulations. Each DDS is responsible for determining claimants' disabilities and ensuring adequate evidence is available to support its determinations.

To view the full report, visit <http://www.ssa.gov/oig/ADO/BEPDF/A-05-09-19127.pdf>

## **Administrative Costs Claimed by the Ohio Division of Disability Determination (A-05-09-19127)**

### Our Findings

We determined that costs claimed by the OH-DDD for the period October 1, 2007 through September 30, 2009 were allowable and properly allocated, and the system of internal controls over the accounting and reporting of administrative costs was effective. In addition, cumulative draw downs did not exceed cumulative disbursements during our audit period. Finally, our limited review of OH-DDD's controls over its physical security and personally identifiable information generally showed that controls were in place. However, we found the following issues: (1) untimely cash draws; (2) a missing corrective action plan; and (3) incomplete or missing steps related to security and safety.

### Our Recommendations

We recommended SSA instruct the Ohio Rehabilitation Services Commission to continue monitoring its drawdown process and provide a copy of the Cash Management Improvement Act agreement to appropriate staff. We also recommended SSA instruct OH-DDD to update its security plan, conduct security awareness training annually, maintain signed annual security awareness acknowledgement statements and send copies to SSA, and create and periodically update a schedule to track safety drills and exercises. We also recommended SSA monitor the responses to the *DDS Security Checklist* and work with all DDSs in the Region to validate training.

SSA and the OH-DDD agreed with our recommendations.